



Head Office Move **2024**

📍 Sense TouchBase Pears

Bristol Road, Selly Oak
B29 6NA

Head Office Move

As you may know, Autism West Midlands have made the decision to move our Head Office. We are currently based in Kings Norton on the business estate. Following the global pandemic, many organisations have changed the way offices are used with some staff working from home.

In Autism West Midlands we have reviewed how we currently work and have decided to move our Head Office to Selly Oak. We will be sharing our office space with other similar organisations at the Sense Touchbase centre.

Our teams will be working more flexibly and will free up some resources to focus more on service delivery.

The Sense Touchbase centre is a purpose-built accessible building used by a number of different charities with meeting rooms and activity spaces which we will be using.

What does this mean for me?

Your group will be moving from the current Kings Norton Office to the new Selly Oak building. We have looked at the new offices and think that the best space for your group will be Room 11 on the 2nd floor of the building.

This will directly opposite our office desks, similar to our current office set up.

Room 11 Meeting Room looks like this:



The room can be changed to different styles to make suitable to each group. There is also a TV in the room for presentations. The windows open to allow fresh air into the room when needed.

There are blinds to manage the light into the room also. We can also dim or raise the lighting as needed.

Getting into and out of the building

The Sense Touchbase centre is located in Selly Oak, a few minutes away from the train station with busses that stop outside of the building. There is also a public car park available for visitors.

Information about getting to the building can be found on the Sense website:

<https://www.sense.org.uk/places/touchbase-pears/visitor-information/>

Address:

Sense Touchbase
Bristol Road, Selly Oak, B29 6NA

Entrance into the building:

2nd Floor Access: When you arrive at the building you should let reception know you are coming for an Autism West Midlands Group. The staff at reception will call up to our office. An Autism West Midlands staff member or volunteer will then meet you in the reception and show you to the second floor.

You are free to use the two lifts or the stairs to the second floor.

Reception – Here is the main ground floor reception:



Lifts – The lifts are located on each floor, near to the main entrance off Bristol Road.



There are toilets on every floor of the building for anyone to use, including accessible facilities. All toilet doors are painted blue.

2nd Floor – As you come out of the lifts there are toilets opposite. You will then turn left into the general meeting area for everyone to use.



After this open meeting area, you will pass through the doors into the office space with your room on the right hand side.

Office Space:



Room 11 Entrance and other offices:



If you have any questions about the move, please speak with the member of staff who coordinates your group.

We want to make this move to our new offices as smooth as possible and include you in the planning and share information well in advance.

You will also have the opportunity to use the Sense Touchbase facilities which include yoga groups, massage sessions and much more. Information about these and any costs associated with them can be found on their website or from reception.