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| **Wake Night Support Worker Job Description** |
| **Working Hours**: Various Hours | **Salary**: £10.11 per hour |
| **Location:** Upper Ford Lodge | **Responsible to:** Registered Care Manager/ Assistant Manager/Senior Support Worker |
| **Role Purpose** |
| * You will be expected to ensure people are supported to gain a good night’s sleep, monitoring any concerns in relation to disturbed sleep patterns and follow relevant support plans designed to promote sleep and wellbeing.
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| **Primary Responsibilities** | * Ensure the safety and security of tenants by conducting building and security checks, and monitoring the use of assistive technology.
* Conduct monitoring checks on tenants in line with the support plan
* Administer medication to tenants in line with the support plan
* Effective recording of information and hand overs
* Recognise signs of distress in tenants and identify ways to reduce this in line with the support plan.
* Carryout cleaning duties set by management and complete relevant paperwork.
* Maintain high standards of cleanliness within communal areas
* Update support plans and supporting documentation
* To be awake and vigilant at all times
* Provide support to tenants as and when required which may include personal care.
* Answer telephone calls and queries appropriately and pass on any information relating to staffing and tenants during the handover
* Ensure staffing levels are adequate before leaving the service at the end of your shift.
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| **Health & Safety** | * Ensure the general health and welfare of the people we support, advising the management team of specific requirement or changes in need.
* Ensure that health and safety regulations are met and that Fire regulations, risk assessment and behaviour management procedures are adhered to at all times.
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| **General** | * Participate and contribute to team meetings, supervisions and appraisals
* Advise the management team of any concerns, changes or supplementary services needed.
* Be supportive and respectful to colleagues and management
* Maintain confidentiality at all times
* Respect that people we support do not live in your workplace but that you provide support in their home.
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